CINPAA | INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

سينبا | التعاونية الدولية للتدريب والاستشارات



Training programme:

Skills of Auditing & Internal Control

Delivered in several cities and dates

OUR INTERNATIONAL PARTNERS:

ISDE Law Business School High Performance Education
Higher Institute of Law and Business (ISDE)

Professional Development Institute
Professional Development Institute

Universidad Camilo José Cela
Camilo José Cela University

SEK EDUCATION GROUP

ISO 29993:2017 Learning services for non-formal education and training

ISO 9001:2015

Skills of Auditing & Internal Control

About the programme:

Skills of Auditing & Internal Control©️ INTRODUCTION To become a successful auditor, a strong base of knowledge and an understanding of audit skills are essential. With this program, auditors, as well as non-auditors with internal control responsibilities, can learn the ins-and-outs of an audit from beginning to end. Through team exercises, group discussion, and facilitator presentations, attendees will gain a foundation of knowledge that will allow them to prepare properly for and conduct a successful audit. An understanding of how to identify risks and internal controls in auditing will

Objectives:

Developing participants' skills, knowledge, values and professional approaches in:

a. Internal control responsibilities.

b. Will gain a foundation of knowledge that will allow you to conduct a successful audit.

c. understanding of how to identify risks and internal controls in auditing

d. Understand the Role of the Internal Audit Department

e. Build a risk-based audit test plan that connects control objectives, evidence and reporting.

Target audience:

a. Internal auditors conducting operational reviews.

b. Internal control and risk officers.

c. Finance managers responsible for audit follow-up.

Daily programme:

• Day 1: Internal audit today

a. Best practices in internal audit and the role of the internal audit department

b. Core services and value-added opportunities provided by internal audit

c. Internal audit customers, stakeholders and internal control responsibilities

d. Monitoring, evaluation and auditing compared, and the stages of the audit model

e. Case study: mapping the stakeholders and services of an internal audit function

f. Day output: internal audit service and stakeholder map

• Day 2: Risk assessment and internal control

a. Risk management concepts and terms used by internal auditors

b. Using impact and likelihood factors to assess risk

c. Selecting controls that reduce risks to strategic and operational objectives

d. Judging the strengths and weaknesses of the internal control environment

e. Workshop: assessing the control environment of a procurement process

f. Day output: risk and control matrix for the reviewed process

• Day 3: Audit planning

a. Roles and responsibilities in the annual plan and in each audit engagement

b. Rating inherent risks by likelihood and impact to set audit priorities

c. Planning the audit approach and defining the preliminary scope

d. Objectives and good practice for audit opening conferences

e. Workshop: drafting an engagement plan and preliminary scope for a risk area

f. Day output: audit engagement plan

- **Day 4: Interviewing, audit programmes and testing**

a. Preparing for and conducting interviews with auditees and process owners

b. Developing audit programmes linked to control objectives

c. Classifying controls as preventive or detective and automated or manual

d. Gathering audit evidence, sampling terminology and work paper components

e. Workshop: practising an audit interview and building a risk-based test plan

f. Day output: risk-based audit test plan with evidence requirements

- **Day 5: Reporting, follow-up and teamwork**

a. Components of an audit report and identifying its readers

b. Assessing the quality of an audit opinion and presenting findings persuasively

c. Exit conferences and monitoring the implementation of recommendations

d. Teamwork in audit projects and individual contributions to the team

e. Case study: writing and presenting an audit finding to a sceptical management team

f. Day output: draft audit finding and follow-up schedule

Training methods and certificates:

Our programmes are built on modern pedagogy that combines theoretical knowledge with practical application, in line with participants' needs and the demands of the workplace. Methods include:

- **Interactive workshops:** analysis of real data and group discussions that strengthen practical understanding.
- **Case studies:** examples from international organisations that highlight real successes and challenges.
- **Realistic simulations:** participants train through professional scenarios that mirror real situations requiring decisions and situation management.
- **Advanced tools and technologies:** hands-on practice with up-to-date training software and tools suited to each field.

Certificates:

On successful completion, participants receive a certificate issued by CINPAA, a training institute officially registered in the European Union, Spain and the United Kingdom.

CINPAA - Cooperative International for Training and Consulting

Our programmes are delivered within academic and professional partnerships, cooperation agreements and memoranda of understanding with a number of academic and professional institutions, including:

- **Camilo José Cela University - Spain**
- **ISDE - Law & Business School - International**
- **Professional Development Institute - United Kingdom**

These partnerships aim to exchange expertise, develop training content and raise programme quality in line with international best practice.

Kind regards,

International Programmes Department

"CINPAA" INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

Course details and registration

Course Details | Registration

Programme	**Skills of Auditing & Internal Control**	Course Title
Language	**English**	Course Language
Duration	**5 days**	Duration
Venue	**Several cities and dates – see the table below**	Venue
Financial offer	**Sent separately, according to the number of participants and the delivery conditions.**	Financial Offer

Registration and confirmation:

To register, please use one of the following:

a. Complete the programme request form on our website.

b. Or send an email from your training department.

c. Or a nomination letter from your organisation.

Send your confirmation by:

Email info@cinpaa.org

WhatsApp +34 635 867 686

Our team is ready to advise on accommodation and logistics before and during your stay.

Planned programme dates:

City	Dates
Cairo, Egypt	11 - 15 Jan 2027
Madrid, Spain	12 - 16 Apr 2027
Barcelona, Spain	12 - 16 Jul 2027
London, United Kingdom	11 - 15 Oct 2027

The programme can be delivered in other cities and on other dates to suit your organisation, at the length you need. The cities are listed on the last page.

سينبا التعاونية الدولية للتدريب والاستشارات | CINPAA – International Cooperative for Training & Consulting

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Scan to save our contact

Cities where we deliver our programmes:

This programme can be delivered in any of the following cities, and elsewhere on request.

Albania Tirana, Saranda	**Australia** Sydney	**Austria** Vienna, Hallstatt, Salzburg / Zell am See	**Azerbaijan** Baku
Bahrain Manama	**Belgium** Brussels, Bruges	**Bosnia and Herzegovina** Sarajevo	**Canada** Toronto, Montreal
China Hong Kong, Shanghai, Beijing, Guangzhou	**Croatia** Dubrovnik	**Cyprus** Nicosia, Limassol, Larnaca	**Czech Republic** Prague
Egypt Cairo, Sharm El Sheikh, Alexandria, Hurghada	**France** Paris	**Georgia** Tbilisi, Batumi	**Germany** Munich, Berlin, Düsseldorf, Frankfurt
Greece Athens, Rhodes	**Hungary** Budapest	**Indonesia** Bali, Jakarta	**Ireland** Dublin
Italy Rome, Florence, Milan, Venice, Como	**Japan** Tokyo	**Jordan** Amman, Aqaba	**Kuwait** Kuwait City
Malaysia Kuala Lumpur	**Maldives** Maldives	**Mauritius** Mauritius	**Montenegro** Budva, Kotor
Morocco Casablanca, Marrakech, Tangier, Rabat	**Netherlands** Amsterdam	**Oman** Muscat, Salalah	**Philippines** Manila
Poland Krakow, Warsaw	**Portugal** Lisbon, Porto	**Qatar** Doha	**Russia** Moscow
Saudi Arabia Riyadh, Jeddah, Dammam	**Serbia** Belgrade	**Slovenia** Ljubljana	**South Korea** Seoul
Spain Madrid, Barcelona, Valencia, Alicante, Benidorm, Malaga / Marbella, San Sebastian, Granada, Cordoba, Canary Islands, Seville, Bilbao	**Switzerland** Geneva, Luzern, Zurich, Interlaken, Zermatt, Lugano	**Thailand** Bangkok, Phuket	**Tunisia** Tunis
Turkey Istanbul, Antalya, Trabzon, Bursa, Izmir, Bodrum, Antakya (Hatay)	**United Arab Emirates** Dubai, Abu Dhabi	**United Kingdom** London, Edinburgh, Manchester, Birmingham	**United States** Miami, New York, Los Angeles, Washington