CINPAA | INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

سينبا | التعاونية الدولية للتدريب والاستشارات



Training programme:

Monitoring, Evaluation and Organisational Learning in International Programmes

Delivered in several cities and dates

OUR INTERNATIONAL PARTNERS:

ISDE Law Business School High Performance Education

Higher Institute of Law and Business (ISDE)

Professional Development Institute

Professional Development Institute

Universidad Camilo José Cela

Camilo José Cela University

SEK EDUCATION GROUP

ISO 29993:2017 Learning services for non-formal education and training

ISO 9001:2015

Monitoring, Evaluation and Organisational Learning in International Programmes

About the programme:

A specialised programme on building monitoring and evaluation systems that support results measurement, organisational learning, and better decisions in international programmes.

Objectives:

Developing participants' skills, knowledge, values and professional approaches in:

a. Develop effective monitoring and evaluation systems.
b. Improve the quality of indicators and evidence.
c. Turn evaluation findings into organisational learning.
d. Support evidence-based decisions.
e. Prepare a plan for using evaluation findings to adapt a programme while documenting evidence limitations.

Target audience:

a. Monitoring and evaluation officers
b. International programme and project managers
c. Technical advisers and performance teams

Daily programme:

• Day 1: Monitoring and evaluation system design

a. Formulating monitoring and evaluation questions that serve decisions
b. Measurement plans: what to measure, when, how and by whom
c. Roles and responsibilities across programme, M&E and partner staff
d. Linking the M&E system to the programme results framework
e. Workshop: drafting the M&E questions and measurement plan for a programme
f. Day output: M&E plan outline with responsibilities

• Day 2: Performance and results indicators

a. Clear indicator definitions that avoid different interpretations
b. Setting baselines and targets that are realistic and verifiable
c. Indicator reference sheets: source, frequency and calculation method
d. Improving the quality of indicators and the evidence behind them
e. Workshop: rewriting weak indicators into clear and measurable definitions
f. Day output: indicator reference sheets for key results

• Day 3: Data collection and analysis

a. Choosing data collection tools: surveys, interviews and records
b. Addressing bias, sampling limits and data gaps in field data
c. Digital data collection on mobile devices and its quality controls
d. Basic quantitative and qualitative analysis for programme teams

e. Case study: assessing the quality and bias of a programme monitoring dataset

f. Day output: data quality review with identified gaps

• Day 4: Evaluation methods and learning

a. Selecting evaluation methods suited to the question and the budget

b. Evaluation criteria and how to frame credible evaluation findings

c. Designing stakeholder learning sessions around evaluation results

d. Documenting the limits of evidence alongside the conclusions drawn

e. Workshop: planning a learning session to discuss evaluation findings with partners

f. Day output: evaluation approach note and learning session plan

• Day 5: Using evidence for improvement

a. Translating evaluation findings into concrete programme actions

b. Tracking evaluation recommendations and management responses

c. Building organisational learning into planning and budgeting cycles

d. Supporting evidence-based decisions at management level

e. Case study: adapting a programme based on evaluation findings and evidence limits

f. Day output: findings-use plan with recommendation tracker

Training methods and certificates:

Our programmes are built on modern pedagogy that combines theoretical knowledge with practical application, in line with participants' needs and the demands of the workplace. Methods include:

- **Interactive workshops:** analysis of real data and group discussions that strengthen practical understanding.
- **Case studies:** examples from international organisations that highlight real successes and challenges.
- **Realistic simulations:** participants train through professional scenarios that mirror real situations requiring decisions and situation management.
- **Advanced tools and technologies:** hands-on practice with up-to-date training software and tools suited to each field.

Certificates:

On successful completion, participants receive a certificate issued by CINPAA, a training institute officially registered in the European Union, Spain and the United Kingdom.

CINPAA - Cooperative International for Training and Consulting

Our programmes are delivered within academic and professional partnerships, cooperation agreements and memoranda of understanding with a number of academic and professional institutions, including:

- **Camilo José Cela University - Spain**
- **ISDE - Law & Business School - International**
- **Professional Development Institute - United Kingdom**

These partnerships aim to exchange expertise, develop training content and raise programme quality in line with international best practice.

Kind regards,
International Programmes Department
"CINPAA" INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

Course details and registration

Course Details | Registration

Programme	**Monitoring, Evaluation and Organisational Learning in International Programmes**	Course Title
Language	**English**	Course Language
Duration	**5 days**	Duration
Venue	**Several cities and dates – see the table below**	Venue
Financial offer	**Sent separately, according to the number of participants and the delivery conditions.**	Financial Offer

Registration and confirmation:

To register, please use one of the following:

a. Complete the programme request form on our website.

b. Or send an email from your training department.

c. Or a nomination letter from your organisation.

Send your confirmation by:

Email	info@cinpaa.org
WhatsApp	+34 635 867 686

Our team is ready to advise on accommodation and logistics before and during your stay.

Planned programme dates:

City	Dates
Madrid, Spain	14 - 18 Dec 2026
Madrid, Spain	01 - 05 Feb 2027
Barcelona, Spain	03 - 07 May 2027
London, United Kingdom	09 - 13 Aug 2027
Cairo, Egypt	08 - 12 Nov 2027

The programme can be delivered in other cities and on other dates to suit your organisation, at the length you need. The cities are listed on the last page.

Cities where we deliver our programmes:

This programme can be delivered in any of the following cities, and elsewhere on request.

Albania Tirana, Saranda	**Australia** Sydney	**Austria** Vienna, Hallstatt, Salzburg / Zell am See	**Azerbaijan** Baku
Bahrain Manama	**Belgium** Brussels, Bruges	**Bosnia and Herzegovina** Sarajevo	**Canada** Toronto, Montreal
China Hong Kong, Shanghai, Beijing, Guangzhou	**Croatia** Dubrovnik	**Cyprus** Nicosia, Limassol, Larnaca	**Czech Republic** Prague
Egypt Cairo, Sharm El Sheikh, Alexandria, Hurghada	**France** Paris	**Georgia** Tbilisi, Batumi	**Germany** Munich, Berlin, Düsseldorf, Frankfurt
Greece Athens, Rhodes	**Hungary** Budapest	**Indonesia** Bali, Jakarta	**Ireland** Dublin
Italy Rome, Florence, Milan, Venice, Como	**Japan** Tokyo	**Jordan** Amman, Aqaba	**Kuwait** Kuwait City
Malaysia Kuala Lumpur	**Maldives** Maldives	**Mauritius** Mauritius	**Montenegro** Budva, Kotor
Morocco Casablanca, Marrakech, Tangier, Rabat	**Netherlands** Amsterdam	**Oman** Muscat, Salalah	**Philippines** Manila
Poland Krakow, Warsaw	**Portugal** Lisbon, Porto	**Qatar** Doha	**Russia** Moscow
Saudi Arabia Riyadh, Jeddah, Dammam	**Serbia** Belgrade	**Slovenia** Ljubljana	**South Korea** Seoul
Spain Madrid, Barcelona, Valencia, Alicante, Benidorm, Malaga / Marbella, San Sebastian, Granada, Cordoba, Canary Islands, Seville, Bilbao	**Switzerland** Geneva, Luzern, Zurich, Interlaken, Zermatt, Lugano	**Thailand** Bangkok, Phuket	**Tunisia** Tunis
Turkey Istanbul, Antalya, Trabzon, Bursa, Izmir, Bodrum, Antakya (Hatay)	**United Arab Emirates** Dubai, Abu Dhabi	**United Kingdom** London, Edinburgh, Manchester, Birmingham	**United States** Miami, New York, Los Angeles, Washington