CINPAA | INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

سينبا | التعاونية الدولية للتدريب والاستشارات



Training programme:

Humanitarian Leadership and Coordination in Emergencies

Delivered in several cities and dates

OUR INTERNATIONAL PARTNERS:

ISDE Law Business School High Performance Education
Higher Institute of Law and Business (ISDE)

Professional Development Institute
Professional Development Institute

Universidad Camilo José Cela
Camilo José Cela University

SEK EDUCATION GROUP

ISO 29993:2017 Learning services for non-formal education and training

ISO 9001:2015

Humanitarian Leadership and Coordination in Emergencies

About the programme:

An executive programme focused on developing the ability of humanitarian leaders and teams to coordinate, make decisions, and manage response in changing environments and emergencies.

Objectives:

Developing participants' skills, knowledge, values and professional approaches in:

a. Strengthen leadership in complex humanitarian environments.

b. Improve coordination among teams and relevant stakeholders.

c. Develop faster and clearer decision-making.

d. Enhance organisational preparedness and response to emergencies.

e. Build and test a shared responsibility matrix for emergency response.

Target audience:

a. Humanitarian programme managers

b. Operations and emergency response coordinators

c. Humanitarian team leaders

Daily programme:

• Day 1: Leadership in humanitarian environments

a. Humanitarian principles as a test for leadership decisions in the field

b. Balancing speed of action with accountability to affected populations

c. Leadership styles for multi-agency teams working under pressure

d. Ethical dilemmas faced by humanitarian leaders and how to document them

e. Case study: reviewing a leadership decision taken during a rapid-onset emergency

f. Day output: personal checklist for principled emergency decisions

• Day 2: Organisational and field coordination

a. Stakeholder and role mapping across agencies, authorities and communities

b. Responsibility matrices and escalation routes for emergency response teams

c. Interfaces between headquarters, country offices and field teams

d. Common coordination failures: gaps, overlaps and unclear mandates

e. Workshop: mapping roles and escalation routes for a simulated response

f. Day output: draft stakeholder map and escalation chart

• Day 3: Emergency and crisis management

a. Working through deteriorating situation scenarios step by step

b. Prioritising protection and life-saving response when resources are short

c. Setting clear decision points and triggers as a crisis evolves

d. Managing team welfare, stress and rotation during prolonged emergencies

e. Workshop: scenario exercise on a rapidly deteriorating displacement situation

f. Day output: priority list and decision triggers for the scenario

• Day 4: Preparedness and response readiness

a. Early warning indicators and the thresholds that should trigger action

b. Contingency planning linked to realistic response capacities

c. Emergency team readiness: rosters, briefing packs and deployment steps

d. Pre-positioning resources and agreeing standby arrangements with partners

e. Workshop: emergency team readiness exercise with timed deployment tasks

f. Day output: readiness checklist for an emergency team

• Day 5: Collaboration among stakeholders and teams

a. Agreeing information-sharing arrangements between partner organisations

b. Building trust and joint working with local actors and authorities

c. Running a joint after-action review that leads to agreed changes

d. Building and testing a shared responsibility matrix for emergency response

e. Case study: joint after-action review of a multi-agency emergency operation

f. Day output: tested shared responsibility matrix and improvement actions

Training methods and certificates:

Our programmes are built on modern pedagogy that combines theoretical knowledge with practical application, in line with participants' needs and the demands of the workplace. Methods include:

· **Interactive workshops:** analysis of real data and group discussions that strengthen practical understanding.

· **Case studies:** examples from international organisations that highlight real successes and challenges.

· **Realistic simulations:** participants train through professional scenarios that mirror real situations requiring decisions and situation management.

· **Advanced tools and technologies:** hands-on practice with up-to-date training software and tools suited to each field.

Certificates:

On successful completion, participants receive a certificate issued by CINPAA, a training institute officially registered in the European Union, Spain and the United Kingdom.

CINPAA - Cooperative International for Training and Consulting

Our programmes are delivered within academic and professional partnerships, cooperation agreements and memoranda of understanding with a number of academic and professional institutions, including:

• Camilo José Cela University - Spain

• ISDE - Law & Business School - International

• Professional Development Institute - United Kingdom

These partnerships aim to exchange expertise, develop training content and raise programme quality in line with international best practice.

Kind regards,
International Programmes Department
"CINPAA" INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

Course details and registration

Course Details | Registration

Programme	**Humanitarian Leadership and Coordination in Emergencies**	Course Title
Language	**English**	Course Language
Duration	**5 days**	Duration
Venue	**Several cities and dates – see the table below**	Venue
Financial offer	**Sent separately, according to the number of participants and the delivery conditions.**	Financial Offer

Registration and confirmation:

To register, please use one of the following:

a. Complete the programme request form on our website.

b. Or send an email from your training department.

c. Or a nomination letter from your organisation.

Send your confirmation by:

Email	info@cinpaa.org
WhatsApp	+34 635 867 686

Our team is ready to advise on accommodation and logistics before and during your stay.

Planned programme dates:

City	Dates
Madrid, Spain	07 - 11 Dec 2026
Madrid, Spain	04 - 08 Jan 2027
Madrid, Spain	05 - 09 Apr 2027
Barcelona, Spain	03 - 07 May 2027
Madrid, Spain	05 - 09 Jul 2027
Madrid, Spain	04 - 08 Oct 2027

The programme can be delivered in other cities and on other dates to suit your organisation, at the length you need. The cities are listed on the last page.

Europe office: Calle Echegaray N6, 28014 Madrid, Spain

UK office: 12th floor, Marble Arch Tower, 55 Bryanston Street, London, UK

+34 635 867 686 Europe office
+90 507 590 1781 Turkey office
+60 10 509 9484 Malaysia office
+218 92 622 1324 Libya office
+34 635 867 686 WhatsApp
info@cinpaa.org | www.cinpaa.org

Scan to save our contact

Cities where we deliver our programmes:

This programme can be delivered in any of the following cities, and elsewhere on request.

Albania Tirana, Saranda	**Australia** Sydney	**Austria** Vienna, Hallstatt, Salzburg / Zell am See	**Azerbaijan** Baku
Bahrain Manama	**Belgium** Brussels, Bruges	**Bosnia and Herzegovina** Sarajevo	**Canada** Toronto, Montreal
China Hong Kong, Shanghai, Beijing, Guangzhou	**Croatia** Dubrovnik	**Cyprus** Nicosia, Limassol, Larnaca	**Czech Republic** Prague
Egypt Cairo, Sharm El Sheikh, Alexandria, Hurghada	**France** Paris	**Georgia** Tbilisi, Batumi	**Germany** Munich, Berlin, Düsseldorf, Frankfurt
Greece Athens, Rhodes	**Hungary** Budapest	**Indonesia** Bali, Jakarta	**Ireland** Dublin
Italy Rome, Florence, Milan, Venice, Como	**Japan** Tokyo	**Jordan** Amman, Aqaba	**Kuwait** Kuwait City
Malaysia Kuala Lumpur	**Maldives** Maldives	**Mauritius** Mauritius	**Montenegro** Budva, Kotor
Morocco Casablanca, Marrakech, Tangier, Rabat	**Netherlands** Amsterdam	**Oman** Muscat, Salalah	**Philippines** Manila
Poland Krakow, Warsaw	**Portugal** Lisbon, Porto	**Qatar** Doha	**Russia** Moscow
Saudi Arabia Riyadh, Jeddah, Dammam	**Serbia** Belgrade	**Slovenia** Ljubljana	**South Korea** Seoul
Spain Madrid, Barcelona, Valencia, Alicante, Benidorm, Malaga / Marbella, San Sebastian, Granada, Cordoba, Canary Islands, Seville, Bilbao	**Switzerland** Geneva, Luzern, Zurich, Interlaken, Zermatt, Lugano	**Thailand** Bangkok, Phuket	**Tunisia** Tunis
Turkey Istanbul, Antalya, Trabzon, Bursa, Izmir, Bodrum, Antakya (Hatay)	**United Arab Emirates** Dubai, Abu Dhabi	**United Kingdom** London, Edinburgh, Manchester, Birmingham	**United States** Miami, New York, Los Angeles, Washington