CINPAA | INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

سينبا | التعاونية الدولية للتدريب والاستشارات



Training programme:

Business Continuity and Risk Management in Humanitarian Operations

Delivered in several cities and dates

OUR INTERNATIONAL PARTNERS:

ISDE Law Business School High Performance Education
Higher Institute of Law and Business (ISDE)

Professional Development Institute
Professional Development Institute

Universidad Camilo José Cela
Camilo José Cela University

SEK EDUCATION GROUP

ISO 29993:2017 Learning services for non-formal education and training

ISO 9001:2015

Business Continuity and Risk Management in Humanitarian Operations

About the programme:

A programme that develops organisations' ability to identify risks, prepare for disruptions, and maintain the continuity of humanitarian operations.

Objectives:

Developing participants' skills, knowledge, values and professional approaches in:

a. Develop an understanding of operational risks.

b. Build practical continuity plans.

c. Improve preparedness for disruptions.

d. Strengthen organisational recovery and service continuity.

e. Test a recovery plan for a critical humanitarian service and identify improvements after the exercise.

Target audience:

a. Humanitarian operations managers

b. Logistics and supply chain managers

c. Risk and business continuity officers

Daily programme:

• Day 1: Operational risk analysis

a. Identifying threats and vulnerabilities in humanitarian operations

b. Assessing disruption likelihood and impact on critical services

c. Risk registers and ownership of operational risks

d. Security, supply and staffing risks in field operations

e. Workshop: building a risk register for a humanitarian field office

f. Day output: operational risk register with owners

• Day 2: Business continuity planning

a. Business impact analysis for humanitarian services

b. Setting recovery priorities, recovery times and required resources

c. Structure and content of a practical continuity plan

d. Alternate sites, remote working and backup arrangements

e. Workshop: conducting a business impact analysis for critical services

f. Day output: business impact analysis and recovery priorities

• Day 3: Preparedness and response to disruption

a. Alert and escalation plans for disruptive events

b. Testing team readiness through drills and short exercises

c. Roles of the continuity team during the first hours of disruption

d. Communication with staff, partners and beneficiaries during disruption

e. Workshop: tabletop drill on the loss of a field office

f. Day output: alert and escalation plan

• Day 4: Continuity of supply chains and operations

a. Logistics alternatives for maintaining critical services

b. Coordination with suppliers and operational partners in disruption

c. Dependencies on IT systems, data and communications

d. Mutual support arrangements between humanitarian organisations

e. Case study: maintaining a critical service after a key route is closed

f. Day output: supply and partner continuity arrangements

- **Day 5: Recovery and improvement**

a. Criteria for returning to normal operation after disruption

b. Recording lessons and updating continuity plans

c. Testing a recovery plan for a critical humanitarian service

d. Maintaining continuity plans through regular review and training

e. Workshop: exercise testing a recovery plan and identifying improvements

f. Day output: tested recovery plan with improvement actions

Training methods and certificates:

Our programmes are built on modern pedagogy that combines theoretical knowledge with practical application, in line with participants' needs and the demands of the workplace. Methods include:

- **Interactive workshops:** analysis of real data and group discussions that strengthen practical understanding.
- **Case studies:** examples from international organisations that highlight real successes and challenges.
- **Realistic simulations:** participants train through professional scenarios that mirror real situations requiring decisions and situation management.
- **Advanced tools and technologies:** hands-on practice with up-to-date training software and tools suited to each field.

Certificates:

On successful completion, participants receive a certificate issued by CINPAA, a training institute officially registered in the European Union, Spain and the United Kingdom.

CINPAA - Cooperative International for Training and Consulting

Our programmes are delivered within academic and professional partnerships, cooperation agreements and memoranda of understanding with a number of academic and professional institutions, including:

- **Camilo José Cela University - Spain**
- **ISDE - Law & Business School - International**
- **Professional Development Institute - United Kingdom**

These partnerships aim to exchange expertise, develop training content and raise programme quality in line with international best practice.

Kind regards,
International Programmes Department
"CINPAA" INTERNATIONAL COOPERATIVE FOR TRAINING & CONSULTING

Course details and registration

Course Details | Registration

Programme	**Business Continuity and Risk Management in Humanitarian Operations**	Course Title
Language	**English**	Course Language
Duration	**5 days**	Duration
Venue	**Several cities and dates – see the table below**	Venue
Financial offer	**Sent separately, according to the number of participants and the delivery conditions.**	Financial Offer

Registration and confirmation:

To register, please use one of the following:

a. Complete the programme request form on our website.

b. Or send an email from your training department.

c. Or a nomination letter from your organisation.

Send your confirmation by:

Email	info@cinpaa.org
WhatsApp	+34 635 867 686

Our team is ready to advise on accommodation and logistics before and during your stay.

Planned programme dates:

City	Dates
London, United Kingdom	15 - 19 Mar 2027
Cairo, Egypt	07 - 11 Jun 2027
Madrid, Spain	06 - 10 Sep 2027
Barcelona, Spain	06 - 10 Dec 2027

The programme can be delivered in other cities and on other dates to suit your organisation, at the length you need. The cities are listed on the last page.

سينبا التعاونية الدولية للتدريب والاستشارات | CINPAA – International Cooperative for Training & Consulting

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Scan to save our contact

Cities where we deliver our programmes:

This programme can be delivered in any of the following cities, and elsewhere on request.

Albania Tirana, Saranda	**Australia** Sydney	**Austria** Vienna, Hallstatt, Salzburg / Zell am See	**Azerbaijan** Baku
Bahrain Manama	**Belgium** Brussels, Bruges	**Bosnia and Herzegovina** Sarajevo	**Canada** Toronto, Montreal
China Hong Kong, Shanghai, Beijing, Guangzhou	**Croatia** Dubrovnik	**Cyprus** Nicosia, Limassol, Larnaca	**Czech Republic** Prague
Egypt Cairo, Sharm El Sheikh, Alexandria, Hurghada	**France** Paris	**Georgia** Tbilisi, Batumi	**Germany** Munich, Berlin, Düsseldorf, Frankfurt
Greece Athens, Rhodes	**Hungary** Budapest	**Indonesia** Bali, Jakarta	**Ireland** Dublin
Italy Rome, Florence, Milan, Venice, Como	**Japan** Tokyo	**Jordan** Amman, Aqaba	**Kuwait** Kuwait City
Malaysia Kuala Lumpur	**Maldives** Maldives	**Mauritius** Mauritius	**Montenegro** Budva, Kotor
Morocco Casablanca, Marrakech, Tangier, Rabat	**Netherlands** Amsterdam	**Oman** Muscat, Salalah	**Philippines** Manila
Poland Krakow, Warsaw	**Portugal** Lisbon, Porto	**Qatar** Doha	**Russia** Moscow
Saudi Arabia Riyadh, Jeddah, Dammam	**Serbia** Belgrade	**Slovenia** Ljubljana	**South Korea** Seoul
Spain Madrid, Barcelona, Valencia, Alicante, Benidorm, Malaga / Marbella, San Sebastian, Granada, Cordoba, Canary Islands, Seville, Bilbao	**Switzerland** Geneva, Luzern, Zurich, Interlaken, Zermatt, Lugano	**Thailand** Bangkok, Phuket	**Tunisia** Tunis
Turkey Istanbul, Antalya, Trabzon, Bursa, Izmir, Bodrum, Antakya (Hatay)	**United Arab Emirates** Dubai, Abu Dhabi	**United Kingdom** London, Edinburgh, Manchester, Birmingham	**United States** Miami, New York, Los Angeles, Washington